

- V. The Issuing Authority is also authorized to cancel the Residential Certificate of a person if it is established that the said Certificate has been obtained by misrepresentation or suppression of any material facts after giving such person an opportunity of personal hearing.
- VI. Any person aggrieved by the refusal to issue or cancellation of his/her Residential Certificate by the Issuing Authority may apply within one month of such refusal or cancellation to the Secretary, Land Revenue & Disaster Management Department for redressal.

By order and in the name of the Governor.

**R.ONGMU, IAS
CHIEF SECRETARY
GOVERNMENT OF SIKKIM
F.No. Home/Confdl/158/2015/01/Vol. III**

ANNEXURE-I**APPLICATION FOR RESIDENTIAL CERTIFICATE**

(Under Notification No .23/HOME/2015 dated 15.05.2015 of Home Department, Government of Sikkim)

To:
The District Collector,
East/West/North/South
Gangtok/Gyalshing/Mangan/Namchi

Sir,

I, _____ (name of applicant), son/daughter/wife of Shri/Smt _____,
resident of _____ (name of village/block/bazaar) request you to issue me a Residential
Certificate on the basis of Notification No. _____ dated _____ of the Home Department,
Government of Sikkim under the category and details mentioned below (tick any of the following) :

- A. Applicant claiming under Category of 1 of Notification - (Fill up Part A)
B. Applicant claiming under Category of 2 of Notification - (Fill up Part B)

PART A

- (i) Name of the APPLICANT (person who was a resident of the State of Sikkim on or before 26th April 1975 and has been continuously residing in the State of Sikkim since then) :
- (ii) Name of the Applicant's FATHER and Address:
- (iii) Age of Applicant :
- (iv) Name of Village/Block/Bazar in which applicant was/is residing :
- (v) List of Documents submitted as proof of statement in (i) to (iv) above as per the list given below :
- (a) Proof of residence on or before 26.04.1975 (Trade Licence/Electoral Card/Ration Card or any other official documents as proof thereof).
- (b) Proof of present residence (Trade Licence/Electoral Card/Ration Card or any other official documents as proof thereof).
- (c) Proof of age of applicant (Birth Certificate/School Transfer Certificate/Mark Sheets or any other official documents as proof thereof).
- (d) Proof of Indian Citizenship of applicant (Passport or Indian Citizenship Certificate or Electoral Card or any documents).
- (e) Recommendation from the concerned Municipal Councillor/Panchayat.
- (f) Two Passport sized Photos with name of applicant written on reverse side.

PART B

- (i) Name of the APPLICANT (person who is the natural legal descendent of the person who was a resident of the State of Sikkim on or before 26th April 1975 and has been continuously residing in the State of Sikkim since birth) :
- (ii) Name of the Applicant's FATHER and Address:
- (iii) Age of Applicant :

- (iv) Name of the person who was/is a resident of the State of Sikkim on or before 26th April 1975 and has been continuously residing in the State of Sikkim since then :
- (v) Name of Village/Block/Bazar in which person mentioned in (ii) above was/is residing :
- (vi) Name of Village/Block/Bazar in which applicant was/is residing :
- (vii) List of Documents submitted as proof of statement in (i) to (v) above as per-the list given below :
- (a) Proof of residence on or before 26.04.1975 (Trade Licence/Electoral Card/Ration Card or any other official documents as proof thereof).
- (b) Proof of continuous residence since 26.04.1975/since birth and present residence of Applicant (Trade Licence/Electoral Card/Ration Card or any other official documents as proof thereof).
- (c) Proof of relationship of applicant with the person who is shown as being a resident of Sikkim on or before 26.04.1975 (Birth Certificate/School Transfer Certificate/Mark Sheets or any other official documents as proof thereof).
- (d) Proof of age of applicant (Birth Certificate/School Transfer Certificate/Mark Sheets or any other official documents as proof thereof).
- (e) Proof of Indian Citizenship of applicant (Passport or Indian Citizenship Certificate or Electoral Card or any other documents)
- (f) Recommendation from the concerned Municipal Councillor/ Panchayat.
- (g) Two Passport sized Photos with name of applicant written on reverse side.

DECLARATION OF APPLICANT ON AFFIDAVIT

I do hereby solemnly declare that :

- (i) I am a citizen of India.
- (ii) I have been ordinarily resident in the State of Sikkim on or before 26.04.1975 and/or I am ordinarily resident in the State of Sikkim.
- (iii) My date of birth is ____/____/____ (day/mm/yr).
- (iv) The contents of this application are true and to the best of my knowledge and I have not concealed or suppressed any information, the disclosure of which make me disentitled for the Residential Certificate for which I have applied.
- (v) I am fully aware and agree and accept that I shall be held fully responsible for any misrepresentation or false information given by me while applying for the Residential Certificate any such act shall entail cancellation of the Residential Certificate.

SIGNATURE OF APPLICANT :

NAME OF APPLICANT :

Place :

Date :

ANNEXURE-II

OFFICE OF THE DISTRICT COLLECTOR
East /West/ North/ South District,
Gangtok/Gyalshing/Mangan/Namchi

SL.NO _____

DATE: _____

RESIDENTIAL CERTIFICATE

(Issued under the provisions of Home Department's Notification No. 23/Home/2015 dated 15.05.2015 in respect of category 1 and 2)

I. This is to certify :

1. That Shri /Smt/Km _____ son/daughter/wife of Shri _____ has been found to have been residing within the State of Sikkim on or before 26th April 1975 and has been continuously residing in the State of Sikkim since then.

2. That Shri/ Km _____ is the son/ daughter /natural descendent of Shri _____ whose details are given at paragraph 1 above and has been continuously residing in the State of Sikkim since prior to 26th April 1975 or since birth.

II. It is further certified that Shri/Smt/Km ordinarily resides in _____ in the _____ District of Sikkim.

The photograph of the Shri/Smt/Km _____ to whom this certificate is being issued is pasted and sealed below

PHOTO
(seal and
signature
of DC to be
affixed)

District Collector
East /West/North/South Sikkim